

## **INFORMING IN SCOPE OF THE LAW ON PERSONAL DATA PROTECTION**

The definitions used below herein refer to the meanings that take place in their opposite:

**“ERSEM”** : Erdemir Çelik Servis Merkezi A.Ş.’dir

**“KVKK”** : 6698 numbered Law of Personal Data Protection

**“KULLANICI/USER”** : are the natural and legal persons who enter the SITE and benefit the SITE in scope of this conditions and provisions by the means of reading and accepting TERMS OF USE, INFORMING IN SCOPE OF THE LAW ON PERSONAL DATA PROTECTION and provisions of SECURITY AND CONFIDENTIALITY POLICY.

**“SITE”** : is the internet site in the name of [www.ersem.com.tr](http://www.ersem.com.tr).

Protection of confidentiality is extremely important by our part and in respect of your security. The information provided by you together with its conditions that take place in here are in regards to protection of the information which will be processed by our part. In this scope please read carefully the text of Terms of Use and Informing on THE LAW ON PERSONAL DATA PROTECTION that takes place in the SITE.

In scope of The 6698 numbered Law on Personal Data Protection ("KVKK"), ERSEM, in the manner as defined in KVKK possess the capacity of “Responsible of Data”. As Responsible of Data, states that the Personal Data will be processed, recorded, stored, maintained, updated if required, can be transferred, in this scope we declare that any kind of transaction will be made by ERSEM, its consultants, shareholders, solution partners and other respective people on Personal Data shall be accepted as processing personal data.

Your personal information shall be recorded, maintained, updated; in the frame that is explained below, in the cases that the legislation permit may be explained, transferred, classified and processed in the manners that is specified in The Law on Personal Data Protection (KVKK).

### **THE AIMS OF PROCESSING PERSONAL DATA AND ITS LEGAL REASONS**

In scope of Turkish Commercial Code and 4857 Numbered Labour Law and also in scope of legislation in regards to commercial sales to ensure the realization of the stages of your job applications, your orders, purchasing, payment and delivery, recording identity, address and the other required information related to job applicant, USER and SITE visitor as correct and accurate detection; to regulate all registration and documents as troublefree including the contracts that will be based on the transaction in electronic (internet / mobile etc.) or paper medium; to abide the liabilities of information storage, reporting, informing that is foreseen by legislation, relevant administration and institutions and the other authorities; to be able to provide the other product/services demanded and to perform what is required in pursuant to relevant legislation of our commercial relationship.

## **THE PERSON AND INSTITUTIONS THAT YOUR PERSONAL DATA COULD BE TRANSFERRED**

Your personal data, can be transferred to domestic/overseas/international, public/private corporations and institutions, solution partners, companies and the other 3rd Persons or organizations that service/support/consultancy is provided from or made cooperation or made project/financing partner by our domestic/overseas subsidiaries or our affiliate companies, by ourselves as indirect/direct in scope of relevant legislation.

## **OBTAINING YOUR PERSONAL DATA**

Your curriculum vitae that you submit in your job applications, during the usage of the SITE as well as the required information for product orders and notification, correspondences and calls and your personal data that you send to us can be gathered in verbal, written or electronic medium.

## **YOUR LEGAL RIGHTS IN PURSUANT TO THE LAW ON PERSONAL DATA PROTECTION (KVKK)**

Through applying to our company in pursuant to 11 Article of The Law on Personal Data Protection (KVKK); you have the rights of learning whether your personal data is processed or not, if processed, the information in regards to this; the aim of processing and whether it was used in compliance of this aim or not and the third persons domestically or in abroad that the data in question is transferred, correction of these if your personal data is processed as lacking or wrong, deletion or destruction of your personal data in frame of the conditions 7. Article foreseen in Law and demanding the notification of the transactions made by our company in this scope to the third persons whom the information is transferred, objection in case of an unfavourable result arising due to the analysis of your personal information as exclusively by the automatic systems and in case of you have suffered damage for the reason that your personal data is processed as contrary to law demanding the redeem of the damage.

It shall be possible that you use your rights that are stated herein in the manner that take place in The Law on Personal Data Protection (KVKK) as of the date of 07.10.2016. However our rights of demanding the costs which will be incurred by our company to administer your demands in pursuant to stated rudiments in 13. Article titled "Appeal to Responsible of Data" ; shall be reserved.

The regulations that take place in here are; subject to regulating commercial life, commercial competition, protection of personal information, intellectual property rights and the legal regulations in regards to these.

We can store and process the information of your party that you will share with us during visiting and using the SITE within your knowledge, this information; consist of filling of the forms that take place in the site by you, filling the form in regards to the services that you may demand in the future, correspondence contact addresses that we have sent to be able to communicate you, the information that you entered for your orders and information regarding your enter and exit of the site, information of your location, weblogs and other communication information.

In addition the information related to your computer, your IP address, your operating system and your browser type can be recorded for security reason.

In case of your usage of the SITE you also give permission to “cookie” usage. You also accept that the information belongs to you or to the company will be subjected to transfer storage and processing. We declare that the information will be provided by you will be protected with a major confidentiality in pursuant to the legislation that is in force. However we would like to state internet usage is not completely secure, although we make the best possible effort for the protection of your information we cannot guarantee the security of the information in this scope, the entrance of the said information is in your responsibility. We would like to state that when we receive your information very strict security precautions will be implemented to inhibit the unauthorized accesses.

The information we receive from you shall be used in the manners stated below;

- i. To provide the best presentation of our site content for you and your computer.
- ii. If you haven given permission to ensure the best service and SITE usage in compliance with our products, services, your demand and orders.
- iii. Enable to deliver the contract and informing that we are liable to send to you in regards to your order and purchase made and register the orders you made to our party in the best way.
- iv. To provide the best and updated SITE applications related to SITE’s interactive specifications according to your usage form and preferences and to provide User friendly SITE updates.
- v. Registration of the details of order, payment and delivery as in the manner not to allow doubt.

We can share the information belongs to you, with your companies, your group companies, your subsidiaries. In addition we can share the personal information belongs to you with third persons in case of the presence of the conditions stated below.

- i. In case of there is a transaction of merging or take over that require the share of your personal information,
- ii. In case of selling our company together with all of its assets,
- iii. In case of the presence of a legal obligation.

This provisions can be shared for the aim of the prevention of fraud with the other company or institutions, prevention of international money laundering regulations of legislation and sanctions and for the aim of decreasing the credit risk.

In scope of the provisions take place herein and The 6698 numbered Law on Personal Data Protection, we would like to remind you that we keep the information in regards to you under record in our system and that you give permission to the provisions take place here and keeping this kind of record by using our SITE. In this scope please read the text of "THE LAW ON PERSONAL DATA PROTECTION Informing that take place in the SITE.

For more information and your questions please contact us via [info@ersem.com.tr](mailto:info@ersem.com.tr) electronic mail address.